

Township of Readington

Department of Code Enforcement

Building Permit Application Checklist

Block _____ Lot _____

Site Address _____

Name _____

Prior Approvals

- _____ Planning Board Approval/Resolution
 - _____ Escrow Fees Paid – Letter from Finance
 - _____ Historical Society Review
 - _____ Utility Approval Electric _____ Water _____
 - _____ Soil Conservation “Okay to Build”
 - _____ HCHD Septic Design Approval and Receipt - or- Sewer Capacity Agreement from
Township _____ and Readington/Lebanon Sewer Authority _____
 - _____ HCHD Well Application Approval and Receipt
 - _____ NJ State Well Permit
 - _____ Township Driveway Application
 - _____ Township Water Supply Application
 - _____ Builders Registration # _____ Exp.Date _____
 - _____ COAH Valuation Sheet from Tax Assessor’s office –
50% due at permit issuance - 50% due at CO
 - _____ Zoning Application with \$25.00 check and Plot Plan
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Construction Documents

- _____ Folder Complete and signed on inside cover – Sections I, II and IV complete
 - _____ Building Subcode – signed and cost provided
 - _____ Electrical Subcode – signed/sealed and cost provided
 - _____ Plumbing Subcode – signed/sealed and cost provided
 - _____ Fire Subcode – signed and cost provided
 - _____ Two (2) sets of plans Signed and Sealed by Architect *or* **signed/dated** by homeowner
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Additional information may be required by this department.

Each area must be marked Y (yes), N (no) or NA (not applicable)